

Tutorial: How to upload an updated article?

Steps

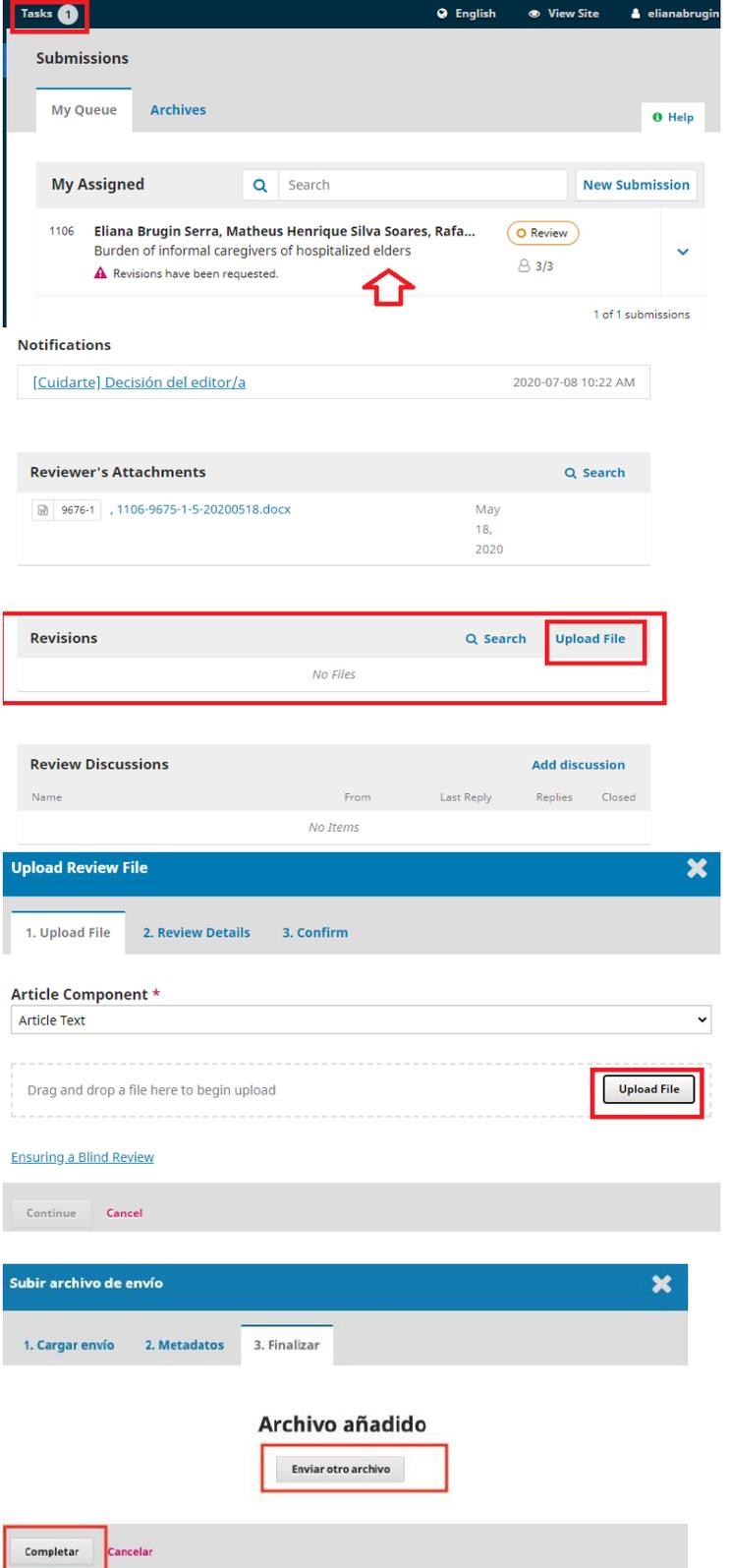
1. After entering the Cuidarte Magazine site with your username and password you will find the manuscript to which you have requested corrections, you can click on the title or on the task panel.

2. To upload the file you can click as indicated in the box

3. Upload the file with the corrected version using the "Upload file" button

4. In case you need to send more files you can click on "send another file"

Pictures



The screenshot shows the user interface for managing submissions. At the top, there's a navigation bar with 'Tasks 1', 'English', 'View Site', and the user's name 'elianabrugin'. Below this, the 'Submissions' section is active, with tabs for 'My Queue' and 'Archives'. A search bar and a 'New Submission' button are also present. The main content area shows a submission entry for 'Eliana Brugin Serra, Matheus Henrique Silva Soares, Rafa...' with a 'Review' button and a warning icon indicating 'Revisions have been requested'. A red arrow points to the 'Revisions' section below. This section has a search bar and an 'Upload File' button highlighted with a red box. Below the 'Revisions' section is the 'Review Discussions' section, which is currently empty. The 'Upload Review File' modal is open, showing a progress bar with steps: '1. Upload File', '2. Review Details', and '3. Confirm'. The 'Article Component' is set to 'Article Text'. A dashed box indicates where to drag and drop a file, with an 'Upload File' button highlighted in a red box. Below this, there are 'Continue' and 'Cancel' buttons. The 'Subir archivo de envío' modal is also open, showing a progress bar with steps: '1. Cargar envío', '2. Metadatos', and '3. Finalizar'. Below this, there's a section titled 'Archivo añadido' with an 'Enviar otro archivo' button highlighted in a red box. At the bottom, there are 'Completar' and 'Cancelar' buttons, with 'Completar' highlighted in a red box.